

Pupil Code of Conduct

It is our hope that pupils and parents will help maintain the standards and behaviour expected in our school. Our aim is to encourage and create a positive, kind, safe, supportive and respectful environment that everyone will enjoy.

As part of the Registration form, we ask each child to agree that with the help and support of their parents or carers they will: [quote]

- Always try to be on time and attend Czech School as regularly as possible.
- Engage in all activities and will always try my hardest.
- Accept the authority of the teacher or another member of the team and will treat everyone with respect at all times.
- Always be kind and supportive to other pupils.
- Look after and respect all property and equipment used by the school.
- Not use my mobile phone or other personal electronic devices during school hours.
- Not bring any expensive toys or precious things to school and if I do, I will be fully responsible for any of these items.

The school will not tolerate any unkind behaviour towards other pupils, staff or anyone who is part of the school community. Unkind and unpleasant behaviour will be treated seriously by the school and the following disciplinary action will be undertaken:

- Verbal warning from a teacher or another member of staff
- If repeated verbal warnings are needed, the teacher will contact the child's parents to discuss next steps. This should happen before the next teaching session is due. If not possible, the teacher reserves the right to temporarily exclude the child from the group session (but will provide materials for home education).
- If, after the meeting with the parents, the child's behaviour remains disruptive, the school reserves the right to take the child off the school register (please note that any fees for the remainder of the term will not be refundable).

January 2021

Marketa Green
Managing Director